



Southern California Chapter 2018 Project Achievement Awards

Construction Management Association of America Southern California Chapter is pleased to announce its 16th Annual Awards Program to recognize outstanding achievement in the practice of construction management. Award winners will serve as examples for CMAA to promote professionalism and excellence in the management of the construction process. *Please note: we have four CM Partner Award categories to recognize the work of our Industry Partners in Design, Construction, Sustainability, and CODE (Creating Opportunities for Diversity and Equality).*

Purpose

The Program is designed to recognize and promote professionalism, innovation and excellence in the management of the construction process. Awards will be given to the projects that best reflect this mission.

Criteria for Project Achievement Awards

- The competition is open to all CMAA Southern California Chapter members. The submitter of the nomination must be a current member of the Chapter or the submission will be disqualified. The award recipient may be a non-member.
- Nominated projects must have been completed between **October 1, 2016** and **November 1, 2017**.
- Projects must be within the Southern California Chapter regional area, which excludes the San Diego region.
- Projects must contain a Construction Management or Program Management role which is performed separately and distinctly from the builder's role. If the builder also performed the CM or PM services for the same project (e.g. CM at Risk), then these services must be clearly described to explain how they differ from the builder's role.
- It is recommended that the submitter confirm with the Owner/Client entity that it does not object to the statements made in the submittal. CMAA S. Ca. Chapter is not responsible for verifying the accuracy of the information provided.

CMAA S. Ca. Chapter will recognize the performance of outstanding Construction Management or Program Management services for projects completed in the S. Ca. Chapter regional area in the following major Cost Categories – Public or Private Projects with Constructed Value:

1. Less than \$10 million
2. \$11 million to \$50 million
3. \$51 million to \$100 million
4. More than \$100 million

Awards will be bestowed within the above Cost Categories which may be further broken down under Project Market Sector, Delivery Method, and Type Sub-Categories including but not limited to the following:

- Transportation (includes highways, transit, ports, airports, etc.)
- Public Works (includes water, wastewater, flood control, parks, utilities, etc.)
- Building projects for New Construction
- Building projects for Renovation/Modernization
- Program Management (for delivery of Program Management Services for a multi-project CIP)

The criteria for evaluating Project Achievement Award nominations focus on the following management efforts and project outcomes:

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- Overall management
- Quality management
- Cost and schedule management
- Complexity
- Innovation and creativity
- Customer service and satisfaction
- Safety results

Criteria for CM Partner Awards

In addition to the project achievement awards for construction management and program management, we are presenting awards for our high-achieving CM Partners in four categories; Design and Construction Industry Partner Awards where we will recognize projects that exemplify excellent construction management related practices performed by our industry partners in design or construction, Sustainable Construction Awards for projects and programs that exceed the standard approach towards sustainable buildings and spaces, and CODE (Creating Opportunities for Diversity and Equality) Mentorship Awards where we will recognize firms that go above and beyond agency requirements in the support of woman and minority owned businesses.

Two Options for Submitting for a CM Partner Award:

1. CM Partner Awards can be submitted under one of the above Project Achievement Awards Cost Categories (1 through 4). Submissions for this approach will be provided in Optional Tab 5 of the Project Achievement Award submission.
2. A project can be submitted independently for one of the CM Partner Award categories provided the project can be demonstrated to have used a Construction Management or Program Management delivery and the CM Partner Award applicant is a current member of the Chapter. Submissions for this approach will independently respond to the Project Achievement Awards application and will follow the prescribed approach detailed at the end of Nomination Form.

If one of the two above options for submission is not met, the submission will be disqualified. The project should be submitted under one or more of the following optional categories, as applicable. More than one award may be given in each category below:

- **Design Quality Industry Partner Awards;** for Architects or Engineers that demonstrate excellence in design document quality and/or design team performance during construction (please invite your designer to participate in the development of your submission for this award, we want to engage them in the process and recognize them for their achievement).
- **Contractor Quality Industry Partner Awards;** for Contractors that demonstrate excellence in construction quality and/or construction team performance during construction (please invite your contractor to participate in the development of your submission for this award, we want to engage them in the process and recognize them for their achievement).
- **Sustainable Construction Awards;** where the CM's or PM's role contributed significantly to the sustainable outcome of the project.
- **CODE Mentorship Awards;** where CM's or PM's have contributed significantly to the mentoring and growth of woman and minority owned firms (please invite your sub-consultant(s) to participate in the development of your submission for this award, we want to engage them in the process and recognize them for your mutual achievement).

All nominations become the property of CMAA to use to promote professionalism and excellence in construction management. Nominations will not be returned.

Evaluation

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- Each nominated project will be evaluated using the listed criteria and entry information should be provided using the Nomination Form format only.
- This is a competitive process. Only the best project in each category and sub-category will be selected. Honorable Mention awards may be presented.
- The Awards Selection Committee will be composed of members of the S. Ca. Chapter of CMAA.

Submission

- Nominations must be received by CMAA no later than **5:00 pm Wednesday, November 29, 2017**.
- Please enclose your entry fee of **\$350 per project submitted and an additional \$200 for each Optional Award Category submitted or Independent CM Partner Award submission**. Make check payable to CMAA S. Ca. Chapter.
- Credit card payments will be accepted for entry fees (contact the Chapter for authorization form).
- Multiple submissions from the same firm are welcome, but each submission requires its own fee.

Presentation

The Awards will be presented at S. Ca. Chapter's Annual Awards Banquet on **Thursday, April 26, 2018**, in Downtown Los Angeles. Winners from the S. Ca. Project Achievement Awards competition are encouraged to submit to the CMAA National Project Achievement Awards Program.

Instructions

- Read the Project Nomination Form carefully.
- Provide all information as noted on the Project Nomination Form. Do not omit or leave any sections blank. If an item does not apply to the project, state N/A.
- Provide current contact information for the Project Team including telephone number and email address for each. The Awards Committee may call for references as part of their evaluation.
- Digital photographs of the project and other supporting materials such as press releases, letters of recognition, acknowledgement letters, etc. are recommended. **If your project is selected, the photos provided may be used in a presentation video. Please only provide high-quality photos that you wish to be shown in the video.**
- Provide **five (5) copies** of each Nomination on **flash drive** (no paper copy submissions will be accepted).

Page Limitations

- The application / narrative, inclusive of the General Information and first 4 tabs outlined in the Nomination Form below, must not exceed 10 one-sided single-spaced typed pages, exclusive of tabs, in total using a minimum 10-point font size (tabs 5 and 6 outlined below are also excluded from the 10-page limit). **You may include graphics and photographs in your application/narrative but if it exceeds 10 pages in total, it will be disqualified.**
- The 10-page maximum application / narrative inclusive of the General Information and first 4 tabs must be submitted in a single PDF file titled "***Firm Name – Project Name – Tabs 1 to 4.***"
- If applicable, the Tab 5: Optional Awards Submissions and Tab 6: Appendix information must be submitted in a separate single PDF file titled "***Firm Name – Project Name – Tabs 5 & 6.***" The Tab 5 submissions are also page limited as described in Tab 5 of the Project Nomination Form.
- If applicable, the Independent CM Partner Awards Submissions must be submitted in a separate single PDF titled "***Firm Name – Project Name – Independent (Design/Contractor/Sustainability/CODE) CM Partner***"

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Award Submission.” These submissions are also page limited as described in the Project Nomination Form.

- Supporting photos should be submitted as separate JPG files (we will not extract them from the PDF file). All JPG photo quality should be high resolution (suitable for using in a video presentation).
- Write all narratives clearly and concisely. Provide information that best illustrates the merits of the project with respect to evaluation criteria. **If your project is selected, your narratives (as written) may be used in a presentation video.**
- Identify the successful portions of the project as well as the challenges faced. Specifically outline these challenges, and how the project team overcame them. Example: (challenge) excessive rain delays; (mitigation method) project accelerated or weekends worked to mitigate the impact of the excessive rain delays.
- Do not e-mail your Nomination.

Please enclose **\$350 per project submitted plus an additional \$200 for each Optional Award Category submitted, or \$200 for each Independent CM Partner Award Submission.** Make check payable to CMAA S. Ca. Chapter. Credit card payments will be accepted for entry fees (contact the Chapter for authorization form).

- Questions: Kelly Asper - kelly@cmaasc.org
- Ship nominations with “No Signature Required” to:

**Kelly Asper c/o CMAA S CA Chapter
49 – 65th Place
Long Beach, CA 90803**

End of Instructions



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Project Nomination Form

General Information (see "Page Limitations" section of the instructions above for total page limits on General Information plus Tabs 1 through 4. Additional supporting info may be included in the Appendix but will not be evaluated in the scoring process)

Project/Program Name and Location:

Constructed Value: (check one box as applicable)

- Less than \$10 M \$11 M to \$50 M \$51 M to \$100 M More than \$100 M

Project Type: (check one box as applicable)

- Transportation Public Works Building New Construction
 Building Renovation Program Management Other _____

Optional CM Partner Awards Categories (check none, one, or more boxes as applicable):

- Design Quality Award Contractor Quality Award
 Sustainable Construction Award CODE Mentorship Award

Project Completion Date:

Tab 1: Team Information

(Provide name, phone # and e-mail for each individual listed below)

Owner/Client:

Construction Management Firm:

CM's Role

- CM Agent / Owner's Rep. Program Manager Staff Augmentation
 CM At-Risk Other _____

Architect/Engineer:

Builder:

Design-Builder:

Other Key Stakeholders:

Award Recipient(s): (include position/title)

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Tab 2: Description (10% scoring weight)

Delivery Method: (Design-Bid Build, Design-Build, CM Multiple Prime, CM @ Risk, other)
 Project Type: (transportation, public works, new construction, modernization, program management)
 Market Sector: (healthcare, transportation, education, public works, corrections, justice, commercial, residential, industrial, federal, city/county/state government, other)
 Final Construction Cost: (was project/program completed within budget? If not, please explain)
 Schedule performance: (was project/program completed within originally planned schedule? If not, please explain)
 General Description: (provide a brief narrative of project scope, type of construction materials, building systems, means and methods, and a brief overview of your impact on the success of the project)
 Optional Award Categories being submitted for (if any): (design quality, contractor quality, sustainable construction, CODE Mentorship)

Tab 3: Overall Management (60 % scoring weight)

Overall Project Management Efforts: (include Project Team Roles and Responsibilities, CM Responsibility, Lines of Communications, Approach to Conflict Resolution, Partnering, and breakdown of CM staff, etc., during all phases of services contracted for i.e. pre-design, design, etc.)

Quality Management: (describe approach to quality control/quality assurance during all phases of services contracted for i.e. pre-design, design, etc.)

Cost Management: (describe approach to cost controls during all phases of services contracted for i.e. pre-design, design, etc. and provide change order data and discussion including change order %)

Schedule Management: (describe approach to schedule management during all phases of services contracted for i.e. pre-design, design, etc.)

Complexity: (describe unique characteristics of the project, i.e. challenges, restraints, solutions to problems and achievements)

Innovation and Creativity: (describe innovation and creativity, if any, employed by the CM in this project/program, i.e. use of new technology, unique means and methods, unique way of resolving problems or project conflicts, electronic/Web-based management systems, etc., and any specific ways project/program is an example of the successful application of BIM)

Customer Service: (Identify any special or unique owner/client needs addressed by the CM firm for this project/program. Briefly summarize in what specific ways the nominated project is an example of the successful application of CM services, principles and standards of practice in meeting the needs of the owner/client)

Customer Satisfaction: (Include excerpts, quotes, or statements. If you would like to submit full copies of any letters received by the client, A/E, users and other key stakeholders then submit them in Tab 6 – Appendix and just make reference to them within this tab.)

Tab 4: Project Outcome (30 % scoring weight)

Schedule:

Actual Design Start Date:	_____	Actual Construction Start Date:	_____
Actual Design Completion Date:	_____	Actual Construction Completion Date:	_____
Original Planned Design Duration: (calendar days)	_____	Original Planned Construction Project Duration: (calendar days)	_____
Actual Design Duration: (calendar days)	_____	Final Actual Construction Duration: (calendar days)	_____
Design Phase	_____	Construction Phase	_____
Percent Project Growth: (+/- %)	_____	Percent Project Growth: (+/- %)	_____

Changes in the Original Schedule:

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(Identify the successful portions of the project as well as the challenges faced. Specifically outline these challenges and how the project team overcame these challenges. [Example: "challenge" - Excessive rain delays; "mitigation method" - The project was accelerated or weekends worked to mitigate the impact of the excessive rain delays on the project.] Please describe in enough detail to accurately explain their impact to the project.)

Cost:

Schematic Design Estimate of Construction Cost (\$)	_____	Design Development Estimate of Construction Cost (\$)	_____	Construction Document Estimate of Construction Cost (\$)	_____
Initial Construction Contract Amount at Award or initial GMP(\$)	_____	Final Construction Contract Amount inclusive of all Change Orders(\$)	_____	% Change Orders	_____

Claims Results:

Project Claim Results: (identify number of claims submitted if any and mitigation efforts and results, also number of RFIs submitted)

Safety Results:

Project Safety Results: (identify number of project safety incidents if any, how many resulted in lost time if any, and mitigation efforts)

Affirmation

Nomination is submitted by: *(name, title, name of firm, address, e-mail)*

In submitting this application, I affirm that to the best of my knowledge, the information that is provided in this nomination is accurate and correct.

Signature: _____

Print name: _____

Date: _____ Phone: _____

Tab 5: Optional Award Submission (stand-alone scoring weight)

(Any Project submitted under the sections above may also be submitted for one or more of the following categories, if applicable. The criteria and page limits for each Optional Award are as follows. Additional supporting info may be included in the Appendix but will not be evaluated in the scoring process)

Design Quality Award (Optional): If you are seeking a Design Quality Industry Partner Award recognition for the designer of your project then please provide a write-up not to exceed two (2) pages addressing the following features of your project from the designer's point of view:

1. Excellence in Permitting and Plan Checking Approval strategy and speed. Describe your specific role in proactively identifying potential roadblocks and successfully coordinating all necessary approvals (including environmental, local municipal, local fire, state agencies, etc.). Describe your activities that contributed to expedited approvals.
2. Excellence in Construction Documentation quality and constructability. Describe key changes made to the original design due to constructability issues. Describe any actions you took to avoid or reduce documentation errors and omissions that otherwise might have resulted in changes to the original, as bid, construction schedule and cost.
3. Expedited submittal and RFC (Request for Clarifications) response time. Provide the total number of RFCs and submittals received from the Contractor. Report the average number of days from receipt to delivery of response for RFC's and submittal reviews (inclusive of your sub-consultants' turn-around time for both). Describe any specific actions you took to expedite these processes.
4. Partnering spirit with Contractor and Construction Management team. Describe your specific actions to develop and maintain a spirit of teamwork and mutual responsibility for achieving the Owner's goals for the project.
5. Provide design firm's name, point-of-contact name, address, phone #, and e-mail address for the firm being nominated for this award.

Contractor Quality Award (Optional): If you are seeking a Contractor Quality Industry Partner Award recognition for the builder of your project then please provide a write-up not to exceed two (2) pages addressing the following features of your project from the contractor's point of view:

1. Excellence in Safety Management; summarize your approach to safety on the project (provide specific information about safety record on the project, frequency of on-site safety meetings and inspections, special Health & Safety events/procedures implemented by the contractor, etc.).
2. Excellence in Schedule and Quality management; provide specific information about contract duration, actual duration, delays and specific cause for each, recovery efforts and success level, durations for completion of punch list from date of substantial completion and for close out until final completion. Also provide your approach to quality control on the project, discuss the quality focus of your Project Manager and Site Superintendent, and provide examples of high quality workmanship in photos.
3. Excellence in Risk Management; Describe your use of proactive, risk management tools to identify and resolve problems before they occur (e.g. use of BIM for clash detection, application of lean construction principles, etc.)
4. Partnering spirit with Designer and Construction Management team. Describe your specific actions to develop and maintain a spirit of teamwork and mutual responsibility for achieving the Owner's goals for the project.
5. Provide contractor firm's name, point-of-contact name, address, phone #, and e-mail address for the builder being nominated for this award

Sustainable Construction Award (Optional): If you are seeking a Sustainable Construction Award recognition for your project then please provide a write-up not to exceed two (2) pages addressing the following features of your project:

1. Your specific role and actions as Construction Manager that contributed to the sustainability achievements of your project (include sustainability roles/functions performed by your team during planning, design, construction, and/or commissioning and closeout)

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2. Specific sustainability achievements accomplished on your project (e.g. LEED, CHPS, or similar certification level, data to indicate specific improvements achieved in energy efficiency or carbon footprint reductions, etc.)
3. Sustainability related recognitions, awards, or accolades that you as Construction Manager received for this project
4. Other notable sustainability achievements not listed above

CODE Mentorship Award (Optional): If you are seeking a CODE Mentorship Award recognition for your project then please provide a write-up not to exceed two (2) pages addressing the following features of your project (note that acknowledgment letters may be included in the appendix and will not count toward the two page maximum):

1. Your specific role and actions as Construction Manager that contributed to diverse, inclusive and equitable participation of women and minorities in your project team (include roles /functions of your team performed by women-owned and minority firms during planning, design, construction, and/or commissioning/closeout)
2. Your specific role and actions as a Construction Manager that contributed to recommendations of women-owned and minority firms for leadership roles either on your project or upcoming projects.
3. Your specific role and actions as a Construction Manager noted in written correspondence (acknowledgement letters) by women and minority owned firms as it relates to your efforts to provide mentorship and opportunities on your project or upcoming projects.
4. Other notable mentorship and recognition efforts geared toward obtaining active participation of women and minorities not listed above.
5. Provide subconsultant(s) firm's name, point-of-contact name, address, phone #, and e-mail address for the subconsultant(s) being nominated for this award.

Tab 6: Appendix *(Information only, not included in scoring weighting)*

(Please submit any supporting documentation like client reference letters or supporting documents for optional awards in the Appendix. No page limit is ascribed to the Appendix. Photographs may be included in the Appendix for ease of viewing by the Awards Selection Committee but must also be submitted as separate JPG files as described in the "Instructions" section above.)

Independent CM Partner Awards Submissions *(stand-alone scoring weight)*

(The criteria and page limits for each Optional Award are as follows. Additional supporting info may be included in the Appendix but will not be evaluated in the scoring process)

Design Quality Award: If you are seeking an Independent Design Quality Industry Partner Award recognition then please provide a write-up not to exceed five (5) pages addressing the following items:

1. Project overview and description not-to-exceed two (2) pages. This section should discuss
 - a. Delivery Method: (Design-Bid Build, Design-Build, CM Multiple Prime, CM @ Risk, other)
 - b. Project Type: (transportation, public works, new construction, modernization, other)
 - c. Market Sector: (healthcare, transportation, education, public works, corrections, justice, commercial, residential, industrial, federal, city/county/state government, other)
 - d. Final Construction Cost: (was project/program completed within budget)
 - e. Schedule performance: (was project/program completed within originally planned schedule)
 - f. General Description: (provide a brief narrative of project scope, type of construction materials, building systems, and a brief overview of your impact on the success of the project)
 - g. CM Partners: experience working with the CM team and other team members.
2. Excellence in Permitting and Plan Checking Approval strategy and speed. Describe your specific role in proactively identifying potential roadblocks and successfully coordinating all necessary approvals (including environmental, local municipal, local fire, state agencies, etc.). Describe your activities that contributed to expedited approvals.

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3. Excellence in Construction Documentation quality and constructability. Describe key changes made to the original design due to constructability issues. Describe any actions you took to avoid or reduce documentation errors and omissions that otherwise might have resulted in changes to the original, as bid, construction schedule and cost.
4. Expedited submittal and RFC (Request for Clarifications) response time. Provide the total number of RFCs and submittals received from the Contractor. Report the average number of days from receipt to delivery of response for RFC's and submittal reviews (inclusive of your sub-consultants' turn-around time for both). Describe any specific actions you took to expedite these processes.
5. Partnering spirit with Contractor and Construction Management team. Describe your specific actions to develop and maintain a spirit of teamwork and mutual responsibility for achieving the Owner's goals for the project.
6. Provide design firm's name, point-of-contact name, address, phone #, and e-mail address for the firm being nominated for this award.

Contractor Quality Award: If you are seeking an Independent Contractor Quality Industry Partner Award recognition then please provide a write-up not to exceed five (5) pages addressing the following items:

1. Project overview and description not-to-exceed two (2) pages. This section should discuss
 - a. Delivery Method: (Design-Bid Build, Design-Build, CM Multiple Prime, CM @ Risk, other)
 - b. Project Type: (transportation, public works, new construction, modernization, other)
 - c. Market Sector: (healthcare, transportation, education, public works, corrections, justice, commercial, residential, industrial, federal, city/county/state government, other)
 - d. Final Construction Cost: (was project/program completed within budget)
 - e. Schedule performance: (was project/program completed within originally planned schedule)
 - f. General Description: (provide a brief narrative of project scope, type of construction materials, building systems, and a brief overview of your impact on the success of the project)
 - g. CM Partners: experience working with the CM team and other team members.
2. Excellence in Safety Management; summarize your approach to safety on the project (provide specific information about safety record on the project, frequency of on-site safety meetings and inspections, special Health & Safety events/procedures implemented by the contractor, etc.).
3. Excellence in Schedule and Quality management; provide specific information about contract duration, actual duration, delays and specific cause for each, recovery efforts and success level, durations for completion of punch list from date of substantial completion and for close out until final completion. Also provide your approach to quality control on the project, discuss the quality focus of your Project Manager and Site Superintendent, and provide examples of high quality workmanship in photos.
4. Excellence in Risk Management; Describe your use of proactive, risk management tools to identify and resolve problems before they occur (e.g. use of BIM for clash detection, application of lean construction principles, etc.)
5. Partnering spirit with Designer and Construction Management team. Describe your specific actions to develop and maintain a spirit of teamwork and mutual responsibility for achieving the Owner's goals for the project.
6. Provide contractor firm's name, point-of-contact name, address, phone #, and e-mail address for the builder being nominated for this award

Sustainable Construction Award: If you are seeking an Independent Sustainability Industry Partner Award recognition then please provide a write-up not to exceed five (5) pages addressing the following items:

1. Project overview and description not-to-exceed two (2) pages. This section should discuss
 - a. Delivery Method: (Design-Bid Build, Design-Build, CM Multiple Prime, CM @ Risk, other)
 - b. Project Type: (transportation, public works, new construction, modernization, other)
 - c. Market Sector: (healthcare, transportation, education, public works, corrections, justice, commercial, residential, industrial, federal, city/county/state government, other)
 - d. Final Construction Cost: (was project/program completed within budget)
 - e. Schedule performance: (was project/program completed within originally planned schedule)
 - f. General Description: (provide a brief narrative of project scope, type of construction materials, building systems, and a brief overview of your impact on the success of the project)
 - g. CM Partners: experience working with the CM team and other team members.

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2. Your specific role and actions as Construction Manager that contributed to the sustainability achievements of your project (include sustainability roles/functions performed by your team during planning, design, construction, and/or commissioning and closeout)
3. Specific sustainability achievements accomplished on your project (e.g. LEED, CHPS, or similar certification level, data to indicate specific improvements achieved in energy efficiency or carbon footprint reductions, etc.)
4. Sustainability related recognitions, awards, or accolades that you as Construction Manager received for this project
5. Other notable sustainability achievements not listed above

CODE Mentorship Award: If you are seeking an Independent CODE Mentorship Industry Partner Award recognition then please provide a write-up not to exceed five (5) pages addressing the following items:

1. Project overview and description not-to-exceed two (2) pages. This section should discuss
 - a. Delivery Method: (Design-Bid Build, Design-Build, CM Multiple Prime, CM @ Risk, other)
 - b. Project Type: (transportation, public works, new construction, modernization, other)
 - c. Market Sector: (healthcare, transportation, education, public works, corrections, justice, commercial, residential, industrial, federal, city/county/state government, other)
 - d. Final Construction Cost: (was project/program completed within budget)
 - e. Schedule performance: (was project/program completed within originally planned schedule)
 - f. General Description: (provide a brief narrative of project scope, type of construction materials, building systems, and a brief overview of your impact on the success of the project)
 - g. CM Partners: experience working with the CM team and other team members.
2. Your specific role and actions as Construction Manager that contributed to diverse, inclusive and equitable participation of women and minorities in your project team (include roles /functions of your team performed by women-owned and minority firms during planning, design, construction, and/or commissioning/closeout).
3. Your specific role and actions as a Construction Manager that contributed to recommendations of women-owned and minority firms for leadership roles either on your project or upcoming projects.
4. Your specific role and actions as a Construction Manager noted in written correspondence (acknowledgement letters) by women and minority owned firms as it relates to your efforts to provide mentorship and opportunities on your project or upcoming projects.
5. Other notable mentorship and recognition efforts geared toward obtaining active participation of women and minorities not listed above.
6. Provide subconsultant(s) firm's name, point-of-contact name, address, phone #, and e-mail address for the subconsultant(s) being nominated for this award.

End of Nomination Form