



**Thursday  
November 16, 2017**

**8:00 - 8:30 a.m.**  
Registration &  
Continental Breakfast  
**8:30 - 11:00 am**  
Seminar

**Location:**

Riverside Marriott  
3400 Market Street  
Riverside, CA 92501  
Self Parking - \$12 / car

**Cost:**

Register by 5pm - Friday, Nov. 10  
\$70/person CMAA Members  
\$140/person Non-Members  
Register after Nov. 10  
\$85/person CMAA Members  
\$170/person Non-Members

**Includes:**

- Complimentary parking
- Breakfast

**RSVP online:**  
[www.cmaasc.org](http://www.cmaasc.org)

*Registrants will receive the  
handout/training materials in  
advance of the seminar via email*

## Best Practices in Managing Change Requests, Change Orders, Claims

### Changes happen.

Changes are an inevitable part of the construction process. This seminar provides the Construction Manager with practical techniques and tips to best manage the evaluation and resolution of change requests, change orders, and claims.

### Join us to learn about:

- Knowing What Your Contract Requires (Handout includes the "Contract Review Checklist")
- Timely Notice and Response
- Determining Causation and Entitlement
- Evaluating Direct and Unit Costs
- Writing the Change Order
- Full and Final Considerations
- Evaluating Claimed Overhead
- Valuation of Claimed Inefficiencies
- Total Cost and Measured Mile Calculations
- Characteristics of Mediation, Arbitration, and Litigation

Includes case studies and examples of changes, disputes, and their resolution.

### Seminar Leader

**Chip Ossman, President, Ossman Project Management Consulting, Inc.**

A 26-year CMAA Member, Chip's more than 40 years of construction industry experience has focused on negotiating and resolving changes, working with Owners, Contractors, and Subcontractors. He provides dispute resolution support including client presentations at mediation, arbitration, and court. Chip has testified as expert in 40 adjudicated hearings, and serves as Mediator and Arbitrator for the resolution of construction disputes.

### Registration Form

### November 16

### Change Orders

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

( ) \_\_\_\_\_

TELEPHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

CMAA Member \$70/\$85     Non-Member \$140/\$170

Check Enclosed     AMEX     MasterCard     Visa

Amount to Charge \$ \_\_\_\_\_

Card Number \_\_\_\_\_

Name on Card \_\_\_\_\_

Exp. Date \_\_\_\_\_ / \_\_\_\_\_    Security Code: \_\_\_\_\_

Please make checks payable to: CMAA S. Ca. Chapter  
Mail to: PO Box 41202, Long Beach, CA 90853

**To Register** Register on-line: [www.cmaasc.org](http://www.cmaasc.org)

### Registration Policy

- ✓ Payment must accompany registration.
- ✓ The Chapter does not invoice.

Mail CMAA S. Ca. Chapter  
PO Box 41202, Long Beach, CA 90853

- ✓ Cancellations must be made IN WRITING - via email - 48 hours prior to each event.
- ✓ No-shows and cancellations made after this deadline will not be refunded.
- ✓ Registration is non-transferable to another event, please send a substitute if you are unable to attend.

Questions: 562-434-8409 or [sccmaa@cmaasc.org](mailto:sccmaa@cmaasc.org)