

**Thursday  
September 28, 2017**

**8:00 - 8:30 a.m.**  
Registration &  
Networking Breakfast  
**8:30 - 11:00 am**  
Seminar

**Location:**

Long Beach Airport Marriott  
4700 Airport Plaza Drive  
Long Beach, CA 90815

**Cost:**

Register by 5pm - Friday, Sept. 22  
\$70/person CMAA Members  
\$140/person Non-Members  
Register after Sept. 22  
\$85/person CMAA Members  
\$170/person Non-Members

**Includes:**

- Complimentary parking
- Light breakfast

**RSVP online:**  
[www.cmaasc.org](http://www.cmaasc.org)

*Handout material  
will be sent  
to the registrant's email  
prior to the seminar.*

## Best Practices in Managing Change Requests, Change Orders, Claims

### Changes happen.

Changes are an inevitable part of the construction process. This seminar provides the Construction Manager with practical techniques and tips to best manage the evaluation and resolution of change requests, change orders, and claims.

**Join us to learn about:**

- Knowing What Your Contract Requires (Handout includes the "Contract Review Checklist")
- Timely Notice and Response
- Determining Causation and Entitlement
- Evaluating Direct and Unit Costs
- Writing the Change Order
- Full and Final Considerations
- Evaluating Claimed Overhead
- Valuation of Claimed Inefficiencies
- Total Cost and Measured Mile Calculations
- Characteristics of Mediation, Arbitration, and Litigation

Includes case studies and examples of changes, disputes, and their resolution.

**Seminar Leader**

**Chip Ossman, President, Ossman Project Management Consulting, Inc.**

A 26-year CMAA Member, Chip's more than 40 years of construction industry experience has focused on negotiating and resolving changes, working with Owners, Contractors, and Subcontractors. He provides dispute resolution support including client presentations at mediation, arbitration, and court. Chip has testified as expert in 40 adjudicated hearings, and serves as Mediator and Arbitrator for the resolution of construction disputes.

**Registration Form**

**September 28**

**Change Orders**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

( )  
TELEPHONE

\_\_\_\_\_  
E-MAIL ADDRESS

CMAA Member \$70/\$85     Non-Member \$140/\$170

Check Enclosed     AMEX     MasterCard     Visa

Amount to Charge \$ \_\_\_\_\_

Card Number \_\_\_\_\_

Name on Card \_\_\_\_\_

Exp. Date \_\_\_\_\_ / \_\_\_\_\_    Security Code: \_\_\_\_\_

Please make checks payable to: CMAA S. Ca. Chapter  
Mail to: PO Box 41202, Long Beach, CA 90853

**To Register** Register on-line: [www.cmaasc.org](http://www.cmaasc.org)

**Registration Policy**

- ✓ Payment must accompany registration.
- ✓ The Chapter does not invoice.

Mail CMAA S. Ca. Chapter  
PO Box 41202, Long Beach, CA 90853  
FAX 562-296-9708

- ✓ Cancellations must be made IN WRITING - via email - 48 hours prior to each event.
- ✓ No-shows and cancellations made after this deadline will not be refunded.
- ✓ Registration is non-transferable to another event, please send a substitute if you are unable to attend.

Questions: 562-434-8409 or [sccmaa@cmaasc.org](mailto:sccmaa@cmaasc.org)